Chester Water Authority
Board of Directors
Business Meeting
August 20, 2026

1. Call to Order

2. Pledge of Allegiance

3. Introduction of Guests

4. Public Comment on Agenda Items

5. Motion for Approval of Minutes for July 16, 2026 Board Meeting

6. Action Items from Executive Session

7. Solicitor's Report
   a. **Request** for preliminary authorization to allow the appropriate Authority officials and professionals to take all necessary actions and to ratify all actions taken to date, to affect the refinancing of the 2014 and 2025 bonds (issued to Saybrook) by the issuance of 2026 CWA Bonds in an amount not exceed $100,000,000 and to approve the attached Move Forward Resolution. The preliminary authorization includes, inter alia, preliminary authorization of a 2026 financing; a Negotiated Sale for the bonds to be set forth in a Bond Purchase Agreement; preparation of a Preliminary Official Statement; preparation of a Continuing Disclosure Agreement; Applications to Rating Agencies and Bond Insurers. It is contemplated that the 2026 Bonds will be issued at rates which shall result in a true interest cost of not greater than seven percent (7%) on the entire issue. The 2026 Bonds shall be sold on a negotiated basis: pursuant to a subsequent resolution by the Board. The following professionals are authorized to work with the professional advisors of the Authority and its Officers and Staff to develop, inter alia, a Bond Purchase Agreement; a Preliminary Official Statement; a Continuing Disclosure Agreement; and submit Applications to Rating Agencies and Bond Insurers: all as specifically set forth in the Move Forward Resolution: Kutak Rock, LLP (Bond Counsel), Acacia Financial Group, Inc. (Financial Advisor), Stifel Financial Corporation (Underwriter).

8. Chief Financial Officer's Report
   (All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
   a. **Request to Approve** Expenses by Function Report

b. **Request to Approve** Agreement with Eastern Engineering for the 2026–2028 Annual Meter Testing Survey in an amount not to exceed $43,850 per year ($131,550 total over the three-year term)

9. Director of Engineering's Report

(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)

a. **Authorization to Advertise** the following contracts**:**
   Contract 26-012: Furnishing Electrical Services
   Contract 26-013: Construction of New Water Services
b. **Request to Award** Contract 26-011: Performance of Customer Notification and Service Termination Assistance (Contract Callers, Inc. - $608,400)
c. **Request to Approve** Option Year Acceptance for Contract 24-007: Janitorial Services for the Treatment Plant Facilities (DSC Solutions, LLC - $44,425.19)
d. **Request to Approve** Option Year Acceptance for Contract 24-008: Janitorial Services for the Administrative and Distribution Facilities (Johnston Janitorial Services - $210,190.81)
e. **Request to Approve** Option Year Acceptance for Contract 25-006: Furnishing Millwright and Mechanical Services (A.C. Schultes - $215,720.62)
f. **Request to Approve** Change Order #1 for Contract 22-006 Furnishing, Delivering, and Laundering of Uniforms - UniFirst - (Increase of $10,000 to $86,764.64)
g. **Request to Approve** Proposal for Engineering Design Services from Buchart Horn for Oxford Tank Farm Valve Replacement (not to exceed $61,797)
h. **Request to Approve** Engineering Design Variance for 220-222 Elk Street

10. Executive Manager's Report

(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)

a. **Consideration of Request** to support the City of Chester Love, Peace, and Unity Festival scheduled for September 12, 2026 ($1,000 request)
b. **Consideration of Request** to support the annual membership retreat of the Chester Alumnae of the Delta Sigma Theta Sorority scheduled for September 26, 2026 ($1,000 request)
c. **Consideration of Request** to support the 100 Years in Ministry Anniversary Banquet of the Mt. Pleasant Baptist Church, Upper Chichester, PA ($1,000 request)
d. **Request to Approve** annual donations in amounts of $250 or $400 (totaling $7,850.00) to 23 emergency responders located in CWA's service areas in Delaware County, Chester County, Lancaster County, and Cecil County Maryland.
e. **Request to Approve** adoption of revised CWA Purchasing Policy
f. **Request to Approve** proposal from H24 Holdings, Inc to provide consulting services for Advanced Metering Infrastructure (AMI) ($98,700 fixed fee)

11. Old Business

12. New Business
13. Public Comment on Other Matters
14. **Motion** to Adjourn