Chester Water Authority
Board of Directors
Business Meeting
March 31, 2026

1. Call to Order

2. Pledge of Allegiance

3. Introduction of Guests

4. Public Comment on Agenda Items

5. Motion for Approval of Minutes for February 19th and March 20, 2026 Board Meetings

6. Action Items from Executive Session

7. Solicitor's Report

8. Chief Financial Officer's Report
(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
   a. **Request to Approve** Expenses by Function Report

9. Director of Engineering's Report
(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
   Ratification of items a & b that were reviewed at the March 20, 2026 board meeting
   a. **Request to Award** the following contracts:
   Contract 26-001: Susquehanna Pumping Station Reliability Improvements – General Construction (Wickersham Construction at $6,999,799)
   Contract 26-002: Susquehanna Pumping Station Reliability Improvements – Electrical Construction (Garden Spot Electric Inc at $8,290,000)
   Contract 26-003: Susquehanna Pumping Station Reliability Improvements – HVAC Construction (Shannon A. Smith Inc at $298,000)
   b. **Request to Adopt** a Reimbursement Resolution – SD16 for CWA's Pennvest application for the Susquehanna Booster Station Reliability Improvements project and to take any further actions needed to close on the borrowing

   c. **Request Authorization to Advertise** the following contracts:
   Contract 26-007: 2026 Water Main Renewal Project
   d. **Request to Award** the following contracts:
   Contract 26-004: Furnishing HVAC & Plumbing Services (General Asphalt DBA

Meehan $191,353.00)

e. **Request to Approve** Option Year Acceptance for Contract 23-019: Furnishing Construction Trade Services ($153,457.00)
f. **Request to Approve** Option Year Acceptance for Contract 24-006: Furnishing Quarry Materials ($351,228.45)
g. **Request to Approve** proposal from Buchart Horn for Consulting Engineering Services for the Arterial Main Air Release Valve (ARV) Replacement Project (Phases 2 through 5) (Not to Exceed $46,000)
h. **Request to Adopt** a Borrowing Resolution – SD17 for CWA's Pennvest application for the Susquehanna Booster Station Reliability Improvements project and to take any further actions needed to close on the borrowing

10. Director of Human Resources Report
(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
    a. **Request to Approve** the Memorandum of Agreement (MOA) between the Chester Water Authority and Service Employees International Union (SEIU) 32BJ for 2026-2030 and the application of certain elements of the MOA to all full-time non-union employees

11. Executive Manager's Report
(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
    a. **Resolution Appointing** Verniece Jackson as the Deputy Open Records Officer and Michael D'Agostino to continue to serve as the Open Records Officer
    b. **Request to Approve** purchase of a 2026 Case 580 Super-N T4 Backhoe Loader, at a cost of $146,918.70 through PA COSTARS (Commonwealth of Pennsylvania Cooperative Purchasing Program)
    c. **Request to authorize the Executive Manager to execute** Agreement No. 91-5-25 with the Commonwealth of PA Fish and Boat Commission. ($5,660.22)
    d. **Request to Approve renewal** of annual license and technical support contract for VMWare through ARRAYA for $36,717.64.

12. Old Business

13. New Business
    a. **Resolution** honoring Mr. John Shelton, Sr., for his dedication, leadership and service to, but not limited to, the Chester Water Authority, the City of Chester, Bethany Baptist Church, NAACP, and all of those who were privileged to call him family, friend, colleague and mentor.
    b. **Recognition** of Nicole Whitaker for being honored by The National Congress of Black Women, Delaware County Chapter: 2026 Outstanding Leader Award

c. **Nominations and Election** for Vice Chairperson

14. Public Comment on Other Matters

15. **Motion** to Adjourn