Chester Water Authority
Board of Directors
Business Meeting
May 22, 2025

1. Call to Order

2. Pledge of Allegiance

3. Introduction of Guests and/or Chester Water Authority Employees

4. Public Comment on Agenda Items

5. Motion for Approval of Minutes for April 24, 2025 Board Meeting

6. Action Items from Executive Session

7. Solicitor's Report

8. Chief Financial Officer's Report
(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
   a. **Request to Approve** expenses by function report

9. Director of Engineering's Report
(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
   a. **Request to Award** Contract 25-005 - Furnishing and Delivery of Distribution Materials ($534,452.99 - COSTARS – Ferguson Enterprises, LLC)
   b. **Request to Approve** proposal from Building Envelope Consultants and Scientists (BECS) for Octoraro Art Building Evaluation (not to exceed $16,600)
   c. **Request to Adopt** Resolutions and Approve submission of grant application for Pennsylvania's Watershed Restoration and Protection Program. Resolutions and applications are subject to the Solicitor's and Executive Manager's review and approval as to form and content.

10. Director of Human Resources
(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
   a. **Request to Approve** Pension Payments to Thomas W. Reeder effective June 1, 2025
   b. **Request to Approve** renewal of agreement with CBIZ Retirement Plan Services for Actuarial Services which include: actuarial valuation, biennial pension estimate statements, and GASB Nos. 67 & 68 (pension) disclosure reports ($25,500); actuarial valuation, and GASB Nos. 74 & 75 (Other Post Employment Benefits (OPEB) disclosure reports ($14,500)

11. Executive Manager's Report
    (All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
    a. **Request to Approve** Professional Services Proposal from Arraya Solutions, Inc. for network penetration testing (not to exceed $24,300.00)
    b. **Request to Approve** Memorandum of Agreement between Service Employees International Union (SEIU) 32BJ, Laborers Union International Local 413 and Chester Water Authority

12. New Business
    a. **Recognition** of the Chester Water Authority receiving the 10 Year Certificate of Excellence for its outstanding commitment to disclosure reporting for municipal bonds with a dedication to transparency and accountability by DAC Bond
    b. Letter of Support from Oxford Borough
    c. Public Water Independence Day at the Octoraro Reservoir on June 7, 2025

13. Old Business

14. Public Comment on Other Matters

15. **Motion** to Adjourn