

**Chester Water Authority**  
**Board of Directors**  
**Business Meeting**  
**January 18, 2024**

1. Call to Order
2. Pledge of Allegiance
3. Recognition of Newly Appointed Board Member to fill the vacancy of Dr. Patricia Lewis-West and Recording of Board Member Certificates of Compliance as Part of Chester Water Authority's Permanent Records
4. Oath of Office Given to Newly Appointed Board Member by CWA Notary Public
5. Nominations and Election of Vice-Chair
6. Introduction of Guests and/or Chester Water Authority Employees
7. Public Comment on Agenda Items
8. Motion for Approval of Minutes for the December 11, 2023 meeting.
9. Action Items from Executive Session
10. Solicitor's Report
11. Chief Financial Officer's Report  
(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
  - a. **Request to Approve** Expenses by Function Report
12. Director of Engineering's Report  
(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
  - a. **Request Authorization to Advertise:**  
Contract 24-003: Furnishing & Delivery of Ductile Iron Water Main (COSTARS)  
Contract 24-004: Performance of Water Distribution Construction Work
  - b. **Request to Approve** Option Year Acceptance for Contract 22-005: Furnishing Outside Maintenance Services for Admin. And Distribution Facilities (\$289,148.30)
  - c. **Request to Approve** Option Year Acceptance for Contract 23-001: Furnishing Paving Services (\$1,162,934.89)
  - d. **Request to Award** the following contracts:  
Contract 23-019: Furnishing Construction Trade Services (\$144,647.94)
  - e. **Request to Approve** an On-Call Agreement with Catania Engineering (*Not to Exceed \$100,000*)

- f. **Request to Approve** an On-Call Agreement with Carroll Engineering Corporation (*Not to Exceed \$100,000*)
  - g. **Request to Approve** proposal from Carroll Engineering for engineering and constructions services at Sullivan Booster Station (approximately \$252,901)
  - h. **Request to Approve** proposal from Whitman, Requardt, and Associates for bid and constructions phase services for the Susquehanna Booster Station and Intake (\$1,107,386)
13. Director of Human Resources, Assistant to the Executive Manager and Board Liaison's Report (All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
- a. **Request to Approve** Pension Payment for Allen Webb effective February 1, 2024
  - b. **Request to Approve** Pension Payment for Louis Maysky effective February 1, 2024
14. Executive Manager's Report  
(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
- a. **Notice** of Annual Statement of Financial Interest Due by May 1, 2024
15. New Business
16. Old Business
17. Public Comment on Other Matters
18. **Motion** to Adjourn