Chester Water Authority
Board of Directors
Annual Meeting &
Business Meeting
December 11, 2023

Annual Meeting

1. Call to Order

2. Pledge of Allegiance

3. Public Comment on Agenda Items

4. Nomination and Election of Board Officers (Chairperson, Vice Chairperson, Secretary and Treasurer)

5. Executive Session

Regular Business Meeting

6. Motion for Approval of Minutes for the November 16, 2023 Board Meeting

7. Action Items from Executive Session

8. Solicitor's Report
   (All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
   a. **Request to Approve** Confidentiality Policy

9. Chief Financial Officer's Report
   (All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
   a. **Request to Approve** Expenses by Function Report
   b. **Request to Approve** Final 2024 Operations & Maintenance Budget of $49,029,000
   c. **Request to Approve** a 3% salary increase for all full-time non-union and union employees effective January 1, 2024
   d. **Request to Approve** Final 2024 Capital Improvement Budget of $19,360,000
   e. **Request to Approve** proposal from WSFS for Banking Services

10. Director of Engineering's Report
    (All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
    a. **Request Authorization to Advertise**:
       Contract 23-018: 2024 Treatment Plant SCADA Project
       Contract 23-019: Furnishing Construction Trade Services

Contract 24-001: 2024 Water Main Renewal Project
Contract 24-002: Reservoir Destratification System Construction

b. **Request to Award** the following contracts:
Contract 23-014: Furnishing & Delivery of Powdered Activated Carbon ($464,000)
c. **Request to Approve** Proposal from AECOM for Pine Grove Dam Security Assessment ($43,795)
d. **Request to Approve** Change Order No.2 for Contract 22-007: PCCP Pipeline Integrity Plan, Phase 1A (net increase of $103,331.80 to $1,121,981.80)

11. Executive Manager's Report
(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution.)
a. **Request to Approve** Proposal from TechGuides, Inc. for renewal of annual on-call Professional Services associated with Technology Consulting (not to exceed $75,000)
b. **Request to Approve** 2024 Monthly Board Meeting Dates
c. **Request to Approve** Annual Renewal of Subscription to the Water Research Foundation for 2024 in the amount of $26,658.46

12. Old Business

13. New Business

14. Public Comment on Other Matters

15. **Motion** to Adjourn