

Chester Water Authority
Board of Directors
Business Meeting
February 17, 2022

1. Call to Order
2. Pledge of Allegiance
3. Introduction of Guests and/or Chester Water Authority Employees
4. Public Comment on Agenda Items
5. Motion for Approval of Minutes for January 20, 2022 Board Meeting
6. Action Items from Executive Session
7. Solicitor's Report
8. Chief Financial Officer's Report
 - a. **Request** for Ratification of List of Expenditures Paid and Wires Drawn
 - b. **Request** to Approve proposals from Barsz Gowie Amon Fultz to conduct annual financial audit in the amount not to exceed \$69,500, OPEB audit in the amount not exceed \$8,200, and Pension audit in the amount not exceed \$14,000 for year end 2021
 - c. **Request** to Approve Resolution establishing Fees and Procedures related to Delinquent Collections.
 - d. **Request** to Approve Form of Notice to Residential and Commercial Ratepayers and ratification of the 2022 5% rate increase after customer notice. Subject to Solicitor's review and approval of the form and content of the documentation.
 - e. **Request** to Approve Resolution Authorizing Borrowing not to Exceed \$45,000,000 for a 5 Year Term from Republic Bank with a Qualified Tax-Exempt Rate of 3.00% (3.75% taxable) for the purposes of (i) refund existing Series of 2019 and Series 2019A (Aprx. \$28 million), (ii) fund Capital Projects to be undertaken by the Authority, and (iii) fund the costs and expenses of the issuance of the 2022 Bonds (Aprx \$17 million). Subject to Solicitor's review and approval of the form and content of documentation and implementation.
9. Director of Engineering's Report
 - a. **Request** to Approve proposal from ESRI for GIS Consultation Services (Not to Exceed \$31,230)
 - b. **Request** Authorization to take bids for the following: Contract 22-004: 2022 Furnishing and Delivery of Distribution Materials (Estimated Cost - \$675,000); Contract 22-005: Furnishing Outside Maintenance Services for Administration and Distribution Facilities (Estimated Cost \$200,000)

- c. **Request** to Approve an On-Call Agreement with Catania Engineering (Not to Exceed \$100,000)
 - d. **Request** to Approve an On-Call Agreement with Schnabel Engineering (Not to Exceed \$24,000)
 - e. **Request** to Approve Change Order No. 1 for Contract No. 21-010: Tainter Gate Project in the amount of \$10,450
10. Director of Human Resources, Assistant to the Executive Manager and Board Liaison's Report
- a. **Request** to Approve Pension Payment for Mary Lou Johnson effective February 1, 2022
 - b. **Request** to Approve Pension Payment for Mark J. Pietras, II effective April 1, 2022
 - c. **Request** to Approve Pension Payment for Damion Soto effective April 1, 2022
11. Executive Manager's Report
- a. Notice of Annual Statement of Financial Interest
 - b. **Request** to Approve to Purchase Ion Chromatograph for the Plant Laboratory at a cost of \$56,076.51 under the PA DGS Contract #440016768. Subject to Solicitor's review and approval of the form and content of the documentation.
 - c. **Request** to Approve Proposal for Leak Survey Services from Asterra at a cost of \$56,000. Subject to Solicitor's review and approval of the form and content of the documentation.
 - d. **Request** to enter into an agreement with Delaware County Emergency Services. Subject to Solicitor's review and approval of the form and content of the documentation.
12. New Business
13. Old Business
14. Public Comment on Other Matters
15. **Motion** to Adjourn